



CHALLENGER MIDDLE
SCHOOL

**PARENT / STUDENT HANDBOOK
2022 - 2023**

ACKNOWLEDGMENT

I, _____, HAVE REVIEWED THE
(Parent/Guardian PRINTED Name)

CONTENTS OF THIS HANDBOOK WITH MY STUDENT(S) AND I UNDERSTAND THAT BOTH MY STUDENT(S) AND I ARE RESPONSIBLE FOR ADHERING TO THE POLICIES CONTAINED THEREIN.

Name of Student (printed) _____

Name of Student (printed) _____

Name of Student (printed) _____

Name of Student (printed) _____

Name of Student (printed) _____

I understand and approve the Wilsona School District will send messages regarding school events and emergencies to my primary phone number.

Signature of Parent _____

Date _____

NOTE: This acknowledgment will be kept on file.

PARENT / STUDENT HANDBOOK 2022 - 2023

Challenger Middle School

41725 N. 170th Street East
Lancaster, CA 93535

Telephone: 661-264-1790 FAX: 661-264-1793
Administrator: Donnell Mayberry



“WILDCATS”

IMPORTANT DATES

EVENT	DATE
FIRST DAY OF SCHOOL	MONDAY, AUGUST 8, 2022
BACK TO SCHOOL NIGHT	THURSDAY, AUGUST 4, 2022
OPEN HOUSE	TUESDAY, MAY 9, 2023
8 TH GRADE PROMOTION	THURSDAY, JUNE 1, 2023
LAST DAY OF SCHOOL	FRIDAY, JUNE 2, 2023
END OF TRIMESTER DATES	1 ST – 11/4/22 2 ND – 3/3/23 3 RD – 6/2/23

HOLIDAYS

HOLIDAY	DATE
Labor Day	Monday, September 5, 2022
Veteran's Day	Friday, November 11, 2022
Thanksgiving Break	Monday, November 21, 2022 – Friday, November 25, 2022
Winter Break	Monday, December 19, 2022 – Friday, January 6, 2023
New Year's Day (Observed)	Monday, January 2, 2023
Martin Luther King Jr. (Observed)	Monday, January 16, 2023
President's Day	Monday, February 20, 2023
Spring Break	Monday, March 20, 2023 – Friday, March 24, 2023
Spring Day	Monday, April 10, 2023
Memorial Day	Monday, May 29, 2023
<i>MINIMUM DAYS (School out at 12:30 p.m.)</i>	11/18/22; 12/16/22; 6/1/23; 6/2/23; 9/22/22; 9/23/22; 1/26/23; 1/27/23
<i>Early Release Days (School out at 12:30 p.m.)</i>	Every Wednesday, Except Holidays
<i>Parent/Teacher Conference Days</i>	9/22/22; 9/23/22; 1/26/23; 1/27/23

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CHALLENGER MIDDLE SCHOOL

PARENT / STUDENT HANDBOOK

2022 – 2023

GENERAL INFORMATION

VIDEOTAPING AND VOICE RECORDING

For the safety of our students, staff and visitors, the School District employs camera surveillance equipment for security purposes. This equipment may or may not be monitored at any time.

Surveillance cameras will generally be utilized only in public areas where there is no “reasonable expectation of privacy.” Public areas may include school buses; building entrances; hallways; parking lots; front offices where students, employees, and parents come and go; gymnasiums during public activities; cafeterias; and supply rooms. However, it is not possible for surveillance cameras to cover all public areas of District buildings or all District activities.

District surveillance cameras will not be installed in “private” areas such as restrooms, locker rooms, changing areas, private offices (unless consent by the office owner is given), or classrooms.

SCHOOL HOURS

Breakfast: 7:10 – 7:25 a.m.

If your student wishes to eat breakfast at school, he/she should arrive at school no earlier than **7:10 a.m.**

Regular Day Hours: 7:30 a.m. – 1:59 p.m.

Students should not be on the school grounds before 7:10 a.m.
Classrooms will open at 7:25 a.m.

Minimum Day Hours: 7:30 a.m. – 12:30 p.m.

Early Release Hours: 7:30 a.m. - 12:30 p.m. (Every Wednesday, except holidays)

ATTENDANCE

California Compulsory Full-time Education Law

Education Code section 48200 states that each person between the ages of 6 and 18 years not exempted under the provisions of Chapter 2 or Chapter 3 (commencing with Section 48400) is subject to compulsory full-time education. Each person subject to compulsory full-time education and each person subject to compulsory continuation education not exempted under the provisions of Chapter 3 (commencing with section 48400) shall attend the public full-time day school or continuation school or classes and for the full time designated as the length of the school day by the governing board of the school district which the residency of either the parent or legal guardian is located and each parent, guardian or other person having control or charge of the pupil shall send the pupil to the public full-time day school or continuation school or classes and for the full time designated as the length of the school day by the governing board of the school district in which the residence of either the parent or legal guardian is located.

Los Angeles Municipal Code SEC.45.04 DAYTIME CURFEW RESTRICTIONS FOR MINORS

It is unlawful for any minor under the age of 18, who is subject to compulsory education or to compulsory continuation education, alone or in concert with others, to be present in or upon the public streets, highways, roads, alleys, parks, playgrounds, or other public grounds, public places, public buildings, places or amusement and eating places, vacant lots or any place open to the public during the hours of the day when the school, which the minor would normally attend, is in session, on days when that school is in session. This section shall not apply to public sidewalks immediately adjacent to school grounds, the entrance areas to schools, or to school grounds.

Los Angeles County Chapter 13.57 – DAYTIME RESTRICTIONS FOR MINORS

It is unlawful for any minor under the age of 18 years, who is subject to compulsory education or to compulsory continuation education, to be “absent from school and found in a public place”, unless the minor has one of the valid excuses (refer to Section 13.57.020). For purposes of this chapter, a minor is “absent from school and found in a public place” if said minor is found idling, wandering, strolling, playing, or aimlessly driving or riding about in or upon any public street, avenue, highway, road, curb area, alley, park, playground, or other public ground, public place or public building, place of amusement or eating place, vacant lot or unsupervised place, or any place open to the public during the hours of 8:30 a.m. and 1:30 p.m. of the same day on days when said minor’s school is in session.

Every student is expected to attend school on a daily basis, unless there is valid justification for the absence (Education Code 48200). Please refrain from allowing your child to have “parent permitted truanancies.” These truanancies are best described as absences for reasons other than what the law allows. They may include the following:

- Personal business
- Car problems
- No clean clothes
- Bad inclement weather
- Walkouts/demonstration

School attendance is vital to students’ achievement. Students who develop patterns of good attendance are much more likely to be successful both academically and socially. Schools are required to update attendance data and records during the current school year. Corrections and updates to attendance data and records are not allowed after the school year has closed. It is the parent’s/guardian’s responsibility to provide documentation within ten (10) days after the student returns to school in order to prevent absences from being converted to truanancies.

ABSENCES – EXCUSED

Notwithstanding Section 48200, a pupil shall be excused from school when the absence is:

- (1) Due to the pupil’s illness.
- (2) Due to quarantine under the direction of a county or city health officer.
- (3) For the purpose of having medical, dental, optometric, or chiropractic services rendered.
- (4) For the purpose of attending the funeral services of a member of the pupil’s immediate family, so long as the absence is not more than one day if the service is conducted in California and not more than three days if the service is conducted outside California.
- (5) For the purpose of jury duty in the manner provided for by law.
- (6) Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent, including absences to care for a sick child for which the school shall not require a note from a doctor.
- (7) For justifiable personal reasons, including, but not limited to, an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of the pupil’s religion, attendance at religious retreats, attendance at an employment conference, or attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization when the pupil’s absence is requested in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board.
- (8) For the purpose of serving as a member of a precinct board for an election pursuant to Section 12302 of the Elections Code.
- (9) For the purpose of spending time with a member of the pupil’s immediate family who is an active duty member of the uniformed services, as defined in Section 49701, and has been called to duty for, is on leave from, or has immediately returned from, deployment to a combat zone or combat support position. Absences granted pursuant to this paragraph shall be granted for a period of time to be determined at the discretion of the superintendent of the school district.

(10) For the purpose of attending the pupil's naturalization ceremony to become a United States citizen.

(11) Authorized at the discretion of a school administrator, as described in subdivision (c) of Section 48260.

(b) A pupil absent from school under this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit therefor. The teacher of the class from which a pupil is absent shall determine which tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.

(c) For purposes of this section, attendance at religious retreats shall not exceed four hours per semester.

(d) Absences pursuant to this section are deemed to be absences in computing average daily attendance and shall not generate state apportionment payments.

(e) "Immediate family," as used in this section, means the parent or guardian, brother or sister, grandparent, or any other relative living in the household of the pupil.

A doctor's note to excuse an absence MUST be provided within a week of the absence.

ABSENCES – UNEXCUSED

Any absence for reasons other than those listed as EXCUSED ABSENCES are unexcused. The District is required by law to seek an explanation from the parent/guardian (a written note or verbal justification) regarding all absences within ten (10) days. The student may be classified as a truant (refer to Truancy section) and this could be grounds for referral to the Student Attendance Review Board (SARB) and to the City or District Attorney's office.

ABSENCES FOR RELIGIOUS PURPOSES

Pupils, with the written consent of their parents or guardians, may be excused from school in order to participate in religious exercises with prior approval by the school principal (Education Code Section 46014). Additionally, students may be absent to attend a religious retreat [Education Code Section 48205(a) (7)], not to exceed four hours per semester. Such absences are considered excused absences, and pupils are responsible for making up missed work.

TRUANCY

A student is considered truant after three absences or three tardies of more than 30 minutes each time or any combination thereof and the absences or tardies are unexcused. After a student has been reported as a truant three or more times in a school year and the district has made a conscientious effort to meet with the family, the student is considered a habitual truant. A student who is absent from school without a valid excuse for 10% or more of the schooldays in one school year, from the date of enrollment to the current date, is considered a chronic truant. Unexcused absences are all absences that do not fall within EC 48205. Upon a pupil's initial classification as a truant, the school district shall utilize the Notification of Truancy Letter to notify the pupil's parent/guardian [Education Code 48260.5], by mail or other reasonable means of the following:

- The pupil is truant
- That the parent or guardian is obligated to complete the attendance of the pupil at school
- That parents or guardians who fail to meet this obligation may be guilty of an infraction and subject to prosecution
- That alternative educational programs are available in the district
- That the parent or guardian has the right to meet with appropriate school personnel to discuss solutions to the pupil's truancy
- That the pupil/parent may be subject to prosecution
- That it is recommended that the parent or guardian accompany the pupil to school and attend classes with the pupil for one day.

Any pupil is deemed a *habitual truant* who has been reported as a truant (three unexcused full day absences or tardy/absent for 30 or more minutes per school year) and an appropriate district officer or employee has made a

conscientious effort to hold at least one conference with the parent or guardian of the pupil and the pupil himself [Education code 48262].

Any pupil who is deemed a habitual truant or is irregular in attendance in school or is habitually insubordinate or disorderly during attendance at school may be referred to a School Attendance Review Board (SARB). The SARB representative will send a notice to parents/guardians, informing them of the date, time and location of the SARB Hearing. The notice shall indicate that the pupil and parents or guardians of the pupil will be required to meet with the School Attendance Review Board (SARB) [Education Code 48263].

In the event that any parent, guardian, student, or other person continually and willfully fails to respond to directives of the SARB or services provided, the SARB shall direct the school district to make and file in the proper court a criminal complaint against the parent, guardian, student or other person charging the violation and shall see that the charge is prosecuted by the proper authority [Education code 48263.5].

The school attendance supervisor, administrator or designee, a peace officer, or probation officer may arrest or assume temporary custody during school hours, of any minor who is found away from his/her home and who is absent from school without valid excuse within the county, city or school district. A student who is a habitual truant may be referred to a School Attendance and Review Board (SARB).

Tardiness:

Children should be encouraged to be prompt as part of developing good habits. They are expected to be at school on time. If a child is late, the child should bring an excuse from home to the school office. A student will be classified as truant if they are tardy or absent for more than a 30-minute period during the school day without a valid excuse on three occasions in one school year.

Independent Study

Students who are going to be absent as a result of special circumstances can be granted a Short Term Independent Study Program upon a parent's request and approval by the principal/designee. This program must be requested at least one week prior to the absence. Short Term Independent Study is for no more than 20 days and no less than 5 days.

Please note that students will not be eligible for eighth (8th) grade activities if they are on Independent Study.

Board Policy

Chronic Absence and Truancy

BP 5113.1

The Governing Board believes that absenteeism, whatever the cause, may be an early warning sign of poor academic achievement and may put students at risk of dropping out of school. The Board desires to ensure that all students attend school in accordance with the state's compulsory education law and take full advantage of educational opportunities provided by the district.

(cf. 5113 - Absences and Excuses)

(cf. 5113.11 - Attendance Supervision)

The Superintendent or designee shall establish a system to accurately track student attendance in order to identify individual students who are chronic absentees and truants, as defined in law and administrative regulation, and to identify patterns of absence throughout the district. He/she shall provide the Board with data on school attendance, chronic absence, and truancy rates districtwide, for each school, and disaggregated for each numerically significant student subgroup as defined in Education Code 52052. Such data shall be used in the development of annual goals and specific actions for student attendance and engagement to be included in the district's local control and accountability plan and other applicable school and district plans.

(cf. 0400 - Comprehensive Plans)

(cf. 0420 - School Plans/Site Councils)

(cf. 0450 - Comprehensive Safety Plan)

(cf. 0460 - Local Control and Accountability Plan)

(cf. 0500 - Accountability)

The Superintendent or designee shall develop strategies that focus on prevention of attendance problems, which may include, but are not limited to, efforts to provide a safe and positive school environment, relevant and engaging learning experiences, school activities that help develop students' feelings of connectedness with the school, school-based health services, and incentives and rewards to recognize students who achieve excellent attendance or demonstrate significant improvement in attendance. The Superintendent or designee also shall develop strategies that enable early outreach to students as soon as they show signs of poor attendance.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 5126 - Awards for Achievement)

(cf. 5131 - Conduct)

(cf. 5131.2 - Bullying)

(cf. 5137 - Positive School Climate)

(cf. 5141.6 - School Health Services)

(cf. 5145.3 - Nondiscrimination/Harassment)

The Superintendent or designee shall consult with students, parents/guardians, school staff, and community agencies, as appropriate, to identify factors contributing to chronic absence and truancy.

Interventions for students with serious attendance problems shall be designed to meet the specific needs of the student and may include, but are not limited to, health care referrals, transportation assistance, counseling for mental or emotional difficulties, academic supports, efforts to address school or community safety concerns, discussions with the student and parent/guardian about their attitudes regarding schooling, or other strategies to remove identified barriers to school attendance. The Superintendent or designee may collaborate with child welfare services, law enforcement, courts, public health care agencies, other government agencies, and/or medical, mental health, and oral health care providers to make alternative educational programs and support services available for students and families.

(cf. 1020 - Youth Services)

(cf. 5030 - Student Wellness)

(cf. 5146 - Married/Pregnant/Parenting Students)

(cf. 5147 - Dropout Prevention)

(cf. 6158 - Independent Study)

(cf. 6164.2 - Guidance/Counseling Services)

(cf. 6164.5 - Student Success Teams)

(cf. 6173 - Education for Homeless Children)

(cf. 6173.1 - Education for Foster Youth)

(cf. 6173.2 - Education of Children of Military Families)

(cf. 6175 - Migrant Education Program)

(cf. 6179 - Supplemental Instruction)

(cf. 6181 - Alternative Schools/Programs of Choice)

(cf. 6183 - Home and Hospital Instruction)

(cf. 6184 - Continuation Education)

(cf. 6185 - Community Day School)

Students who are identified as truant shall be subject to the interventions specified in law and administrative regulation.

(cf. 5113.12 - District School Attendance Review Board)

A student's truancy, tardiness, or other absence from school shall not be the basis for his/her suspension or expulsion. Alternative strategies and positive reinforcement for attendance shall be used whenever possible.

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

The Superintendent or designee shall periodically report to the Board regarding the district's progress in improving student attendance rates for all students and for each numerically significant student population. Such information shall be used to evaluate the effectiveness of strategies implemented to reduce chronic absence and truancy and to make changes as needed. As appropriate, the Superintendent or designee shall engage school staff in program evaluation and improvement and in the determination of how to best allocate available community resources.

Legal Reference:

EDUCATION CODE

1740-1742 Employment of personnel to supervise attendance (county superintendent)

37223 Weekend classes

46000 Records (attendance)

46010-46014 Absences

46110-46119 Attendance in kindergarten and elementary schools

46140-46147 Attendance in junior high and high schools

48200-48208 Children ages 6-18 (compulsory full-time attendance)

48225.5 Work permits, entertainment and allied industries

48240-48246 Supervisors of attendance

48260-48273 Truants

48290-48297 Failure to comply; complaints against parents

48320-48325 School attendance review boards

48340-48341 Improvement of student attendance

48400-48403 Compulsory continuation education

48900 Suspension and expulsion

49067 Unexcused absences as cause of failing grade

52052 Academic Performance Index; numerically significant student subgroups

60901 Chronic absence

GOVERNMENT CODE

54950-54963 The Ralph M. Brown Act

PENAL CODE

270.1 Chronic truancy; parent/guardian misdemeanor

272 Parent/guardian duty to supervise and control minor child; criminal liability for truancy

830.1 Peace officers

VEHICLE CODE

13202.7 Driving privileges; minors; suspension or delay for habitual truancy

WELFARE AND INSTITUTIONS CODE

256-258 Juvenile hearing officer

601-601.4 Habitually truant minors

11253.5 Compulsory school attendance

CODE OF REGULATIONS, TITLE 5

306 Explanation of absence

420-421 Record of verification of absence due to illness and other causes

COURT DECISIONS

L.A. v. Superior Court of San Diego County, (2012) 209 Cal.App.4th 976

Management Resources:

CSBA PUBLICATIONS

Attendance Awareness Month, Fact Sheet, September 2014

ATTENDANCE WORKS PUBLICATIONS

Count Us In! Working Together to Show that Every School Day Matters, 2014

The Power of Positive Connections: Reducing Chronic Absence Through PEOPLE: Priority Early Outreach for Positive Linkages and Engagement, 2014

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

School Attendance Review Board Handbook: A Road Map for Improved School Attendance and Behavior, 2015

School Attendance Improvement Handbook, 2000

WEB SITES

CSBA: <http://www.csba.org>

Attendance Works: <http://www.attendanceworks.org>

California Association of Supervisors of Child Welfare and Attendance: <http://www.cascwa.org>

California Department of Education: <http://www.cde.ca.gov>

California Healthy Kids Survey: <http://chks.wested.org>

California School Climate, Health, and Learning Survey System: <http://www.cal-schls.wested.org>

Policy WILSONA SCHOOL DISTRICT

adopted: November 16, 2017 Palmdale, California

BIKE RIDING / SKATEBOARD RIDING

Students must have parental permission to ride a bike, skateboard, scooter, roller blades, or roller skates to and from school. No person under 18 years of age may operate a bicycle, non-motorized scooter, skateboard or wear in-line or roller skates, nor ride as a passenger upon a bicycle, non-motorized scooter, or skateboard upon a street, bikeway, or any other public bicycle path or trail unless that person is wearing a properly fitted and fastened bicycle helmet that meets specified standards.

Parents can request a permission form from the school office. Once school permission is obtained, proper standards of conduct must be observed, or permission can be revoked. The standards include:

- School grounds must be entered immediately (timed to arrive between 7:10-7:25 am).
- Bikes, skateboards and scooters must be walked, not ridden, on school grounds.
- Bikes must be parked in the bicycle cage.
- Students must lock their bikes, using their own lock, in the bicycle cage.
- Bicycle cage is OFF LIMITS during school hours.
- Bikes, skateboards, scooters, roller blades, roller skates must be ridden on the bike path.
- No riding on the street is permitted
- Helmets must be worn by all bike riders and those on skateboards, scooters, roller blades or roller skates. **IF NOT WEARING A HELMET, HE/SHE CAN LOSE PRIVILEGES FOR THE REMAINDER OF THE SCHOOL YEAR.**
- Bikes and skateboard riders, roller bladders and roller skaters must depart the school grounds paying attention to traffic entering or leaving the campus.
- No dodging in or out of traffic; no jumping out in front of buses, or creating a hazard of any kind. Suspension may result and, if warranted, law enforcement notified.
- Refrain from harassing fellow students riding or walking to or from school.
- Students are not allowed to carry their boards, scooters, roller blades, helmets, roller skates around campus. They can be checked in to the office.

BREAKFAST AND LUNCH

All students may eat breakfast each morning at no cost. Lunches are also provided free of charge through a special State grant. Students may also bring sack lunches. Students are required to show their Challenger Middle School identification badge to the cafeteria personnel during breakfast and lunch.

CITIZENSHIP

Challenger Middle School values good citizenship. Students who are repeat violators may be called with parents to sign a behavior contract, which may include: lunch detention, loss of privileges, suspension, and student study meeting.

CLOSED CAMPUS

The Wilsona School District policy requires all district schools to maintain a CLOSED CAMPUS. Written parent requests will be honored.

CONFERENCES

The Challenger Middle School staff members are available for conferences at any reasonable time. Simply call the school office to request a time to meet. If a teacher requests a conference, it is important. Please honor it. School wide Parent-Teacher conferences are also scheduled twice a year for your convenience.

EARLY DISMISSAL

A student will not be permitted to leave the school premises during a school day unless he/she is signed out from the office by a parent, guardian or authorized adult providing identification. Students will be called to the office only when parents or adults on the emergency card are present in the office for pick-up. Everyone picking up a student **MUST** show identification or the student will not be released.

****NOTE: PARENTS/GUARDIANS WILL NOT BE ALLOWED TO PICK UP STUDENTS AFTER 1:15 P.M.
NO MESSAGES WILL BE GIVEN TO STUDENTS AFTER 1:15 P.M.**

HOMEWORK

The Wilsona School District considers homework to be an integral part of the instructional program for the following reasons:

1. Homework fosters self-discipline and responsibility
2. Homework develops regular study skills and work habits
3. Homework creates a closer bond between the home and school and keeps the parents in close touch with their child's progress
4. Homework allows students to expand learning beyond the classroom and provides an opportunity to develop a personalized, creative approach to projects.

To ensure that each student receives the maximum benefit from homework activities, students may have homework Monday through Friday. Students may also be given long-term assignments. Homework time should involve positive interaction between the parent and child. Therefore, parents are encouraged to:

- a. Provide a quiet, comfortable, well-lit place for the child to work.
- b. Take an active part in the education of their child by guiding the development of independent learning skills by monitoring their child's work, helping them to prepare for tests, practicing math facts or spelling words, reading to or with your child, etc. By doing so you demonstrate to your student that their education is valuable to you too.
- c. Sign completed homework when appropriate to do so, or when requested by the teacher.
- d. Talk with your child's teacher if assignments cause concern for you or your child. A misunderstanding may be cleared quickly in this way.

Homework is an opportunity for students to further their educational growth. Teachers can provide appropriate assignments; parents can provide good study conditions and encouragement; but it is the student who must do the work. Our goal is to provide homework activities that reinforce classroom learning and expand on students' school experiences.

LATE ARRIVAL

Students arriving to school after 7:30 a.m. are required to report to the office before going to class. The attendance clerk will record their arrival as tardy, issue a tardy pass, and send them to their assigned classroom.

MEDICATIONS

The dispensing of medication to students during school hours is prohibited except as provided for below. Education Code, Section 49423 is specific in the procedure to be followed as outlined below:

The parent or legal guardian of any pupil taking medication on a regular basis must inform the school nurse of the medication being taken, the current dosage, and the name of the supervising physician. With the consent of the parent or legal guardian, the school nurse may communicate with the physician and may counsel with school personnel regarding the possible effects of the medication on the pupil.

Any pupil who is required to take, during the regular school day, medication prescribed by a physician may be assisted by the school nurse or other designated school personnel if the school district receives both a written statement of instructions from the physician detailing the method, amount and time schedules by which such medication is to be taken requesting the school nurse to assist the pupil with prescribed medication as set forth in the physician statement. Student may carry and self-administer auto-injectable epinephrine or inhaled asthma medication if the school district receives both a written statement of instructions from the physician detailing the method, amount and time schedules by which such medication is to be taken and a written statement from the parent or guardian requesting that the student self-administer. All requests are to be approved by school nurse prior to use.

PARENT-TEACHER-STUDENT ORGANIZATION (PTSO)

We are extremely fortunate here at Challenger Middle School to have a very active, very helpful PTSO program. We urge you to become a part of this wonderful program and reap some of the rewards. Our PTSO is responsible for many of the extras we have here to make your student's time more productive and FUN! Notices of events will come home periodically to inform you of opportunities, activities and meetings.

PERSONAL ITEMS

No personal items or property are allowed at school. Students may, with the permission of the teacher, bring personal items to school for projects or to share in class. The student and parents must accept responsibility for the care and safety of these items. All items brought to school must meet the health and safety standards prescribed by the school, District, and all state policies and laws. Students cannot exchange any item for money at school and on bus locations.

The following items are not allowed at school and students may not be in possession of:

- Cameras
- Pins
- Novelty items / Shocking devices
- Electronic games
- Permanent markers
- Rubber bands
- Scissors
- Gum

- Candy, food to share
- Toys
- Trading cards
- Laser pointers
- Fidget Spinners (unless permitted by teacher)
- Balloons
- Make-up
- Perfumes and colognes
- Stuffed animals

Students must keep personally-owned devices (including laptops, tablets, smart phones, and cell phones) **turned off and put away during school hours**, unless in the event of an emergency or as instructed by a teacher or staff for educational purposes. Because of security concerns, when personally owned mobile devices are used on campus, they may not be used over the school network without express permission from staff. Unauthorized use of such devices disrupts the instructional program, distracts, and in some cases, invades the privacy of others. Unauthorized use may lead to confiscation and/or further disciplinary action. **If any personal items are lost, stolen, or damaged, the school will not be held responsible to replace or search for items.**

PHYSICAL EDUCATION

All students are required to take Physical Education class daily. The class size is approximately sixty (60) students per class and is directed by a physical education teacher and an instructional assistant.

For safety and comfort, students are required to wear lace-up athletic shoes, socks, and either shorts or pants. (Shorts must be worn under skirts and dresses). Students must wear shoes and clothing that will enable them to participate in all P.E. activities. Students not dressed properly will not be allowed to participate and will receive a reduction in grades.

Students having a physical limitation are required to provide a note signed by the parent and stating the specific limitations. Excuses for more than two days require a physician's note.

NOTE: Challenger does not have locker rooms or dressing facilities. Students must come to school each day dressed in a manner that will enable them to safely participate in all P.E. activities.

PROPERTY DAMAGE / VANDALISM

Due to the property damage caused by discarded gum and the costs incurred in its removal, **gum is not permitted on school grounds at any time** and is considered a willful act of property damage and/or vandalism.

Education Code Section 48904 states that the parent or guardian of any minor who willfully cuts, defaces or otherwise injures in any way, property, real or personal, belonging to the school district shall be liable for the damages so caused by the minor. The parent or guardian of a minor shall be liable for all property belonging to the school district loaned to the minor and not returned upon demand of an employee of the district authorized to make the demand.

REPORT CARDS

Grades are given by report card three times a year at the end of each trimester. Report cards are traditional letter grades A - F. Progress reports are issued periodically during the trimester. Teachers inform parents of grades throughout the trimester by using mid-trimester progress reports or weekly updates if prior arrangements are made with the teacher. By keeping up with these reports, you can monitor your student's progress. Parents will receive notification by the sixth week of the trimester if their student is in danger of failing.

- A** 90 - 100
- B** 80 - 89
- C** 70 - 79
- D** 60 - 69
- F** Below 60

SNOW AND INCLEMENT WEATHER DAYS

If school is closed due to weather-related problems, school days missed may be made up at the end of the school year.

PLEASE DO NOT CALL THE SCHOOL!

The following radio stations announce school closures:

AM Radio:	KAVL-610	KHJJ-1380	KUTY-1470	KVOY-1340
FM Radio:	KTPI-97.7	KGMX (K-MIX)-106.3		KLEX-93.5

STUDENT EMERGENCY CONTACT CARDS

It is essential that each student have an up-to-date emergency card on file at all times. Each card must have a current emergency phone number and permission for emergency medical treatment. On its two sides, pay special attention to:

- **Medication** – Please list any medications the student takes regularly.
- **Student Health** – Please note any special medical conditions. Also list any medical instructions from the doctor or pharmacist, so we can communicate it in the event of an emergency.

Please fill out a new emergency card whenever there is a change of address, telephone number, or medical condition. Emergency cards can be requested from the office.

STUDENT RECOGNITION AND AWARDS

At the end of each trimester, students are recognized for their achievements in academics and citizenship. An awards assembly is held for the students, their parents, and peers to attend. During the assembly, the principal and teachers recognize and present a certificate to students for their outstanding or improved performance in a curricular area and/or citizenship. The student names are posted in the cafeteria or other public area noting the recognition as well.

Teachers may also give recognition, awards and/or incentives to students for making progress in skills, behavior, and other areas within their classrooms.

TECHNOLOGY

Electronic Information services including internet access is available for student use. Internet use is under staff supervision however; all users must be continuously on guard to avoid inappropriate use of these services. Therefore, only students who have parent permission on file and who agree to abide by the following code of conduct summarized below will be allowed access to the electronic information services:

- Student agrees to accept personal responsibility for reporting any misuse of the services.
- Use of any assigned account(s) will be used for legitimate educational and research purposes only.
- Use of electronic services is a privilege and can be revoked.
- Student agrees to abide by the rules of etiquette.
- Student agrees to report any security problem or breach immediately.
- Student agrees not to make any attempt to harm or destroy data of another.

TEXTBOOKS / LIBRARY BOOKS

Students and their parents or guardians are responsible for all books checked out from the library or assigned to them in their classrooms, and must be returned to the school when leaving the district during the school year, or at the end of each school year. Payment for damage to, or loss of, any book will be required of the parent/guardian as per Education Code Section 48904. These books can be very expensive so please treat them appropriately. Students will not receive a report card and grades/transcripts will be withheld until books are returned and/or replacement/damage fees are paid. Students with outstanding book fees may NOT participate in extracurricular activities such as school dances, graduation activities, etc.

Lockers are not available so the use of backpacks or book bags is highly recommended.

Textbooks

- Students will sign out textbooks at the beginning of each school year, or at the time of enrollment if enrollment occurs during the course of the year. Prior school year student ID badges will be used in order to check out textbooks until new ones are issued.
- Students and parents/guardians are responsible for the care of all textbooks.
- Students will use signed-out textbooks for both school work and homework.
- Students will be responsible for bringing textbooks to class every day or as directed by teachers.

- Textbooks lost or damaged are subject to replacement or damage fees. Minimum charge for damage is \$1.00.
- Novels issued to students are textbooks and are subject to replacement or damage charges.
- Replacement textbooks or novels will NOT be issued to students until the replacement cost or damage fee is paid.

Library Books

- Students are required to show their Challenger Middle School Identification badge to check out library books and materials. Prior ID badges will be used until new ones are issued.
- Students may check out up to 2 books for a two-week period. A book may be renewed once.
- Students with overdue books may not check out additional books until the overdue books are returned or the replacement cost is paid.

TOBACCO-FREE SCHOOLS (CF.3513.3)

The use of tobacco and nicotine products is prohibited on school or district grounds, buildings, and vehicles, and within 250 feet of a youth sports event. Tobacco product includes, but is not limited to, cigarettes, cigars, little cigars, chewing tobacco, pipe tobacco, snuff, or an electronic device (e.g., electronic cigarette, cigar, pipe, or hookah) that delivers nicotine or other vaporized liquids. This prohibition applies to all employees, students, and visitors at any activity or athletic event on property owned, leased, or rented by or from the district. Any visitor who smokes or uses tobacco products on district property shall be informed of the district's tobacco-free schools policy and will be required to refrain from smoking. If the person fails to comply with this requirement, the following actions may ensue:

- Notify the designee responsible for the area or event.
- Direct the person to leave the premises
- If necessary, request local law enforcement assistance in removing the person from school premises.
- Notification of the Superintendent of the incident. Repeated violations or refusal to comply with the tobacco-free school's policy may result in the prohibition of the person from entering district property for a specified period of time.

TRAFFIC AND PARKING

For the safety of all persons, please follow these procedures:

- Parking is not allowed along any curb at any time.
- Park in designated parking spaces only.
- Students being dropped off should use the designated student drop-off area only. This area is designated by the yellow curb at the south end of the parking lot. This is a no parking zone and is used only for the loading and unloading of passengers.
- Do not use the bus lanes to drop off students or to park.

TRANSFER STUDENTS

All credits (units) earned at the previous school will be accepted by Challenger Middle School. Grades will be requested from the previous school and will be averaged with grades earned at Challenger to determine graduation and promotion eligibility

TRANSPORTION

The Wilsona School District believes the safest way to get to and from school is the school bus, therefore we provide for the transportation of eligible Challenger Middle School students. The school district is not legally required to provide transportation for its students.

Bus transportation is a privilege, not a right, and may be denied to students who violate established rules of safety and good behavior.

Challenger Middle School Students are expected to follow all school rules on the bus and at bus stops. If a student is issued a bus referral that results in loss of riding privileges, the parent/guardian of the student is legally responsible and compelled by law to get the student to school.

Students must ride their assigned bus to and from school. Bus stops are assigned by the Department of Transportation and may not be changed without prior approval from the Department of Transportation. For any change, temporary or permanent, or any questions/concerns, parents/guardians may call the office at **661-264-5924** or send a written request to the school office for approval. If approved, the transportation department will notify the school office and the student will be issued a bus pass.

Students will not be allowed to change their assigned stop or bus without a bus pass.

Students should arrive at the bus stop NO MORE than 5 minutes before the bus is scheduled arrive. Students should not loiter at the bus stop and go directly home after they are dropped off. Please note that students are expected to follow all school rules on the bus and at the bus stop. Challenger Middle School and the Department of Transportation work closely together to ensure the safety of all students.

VISITORS ON CAMPUS

All visitors must check in at the school office upon arrival and receive an identification badge. The badge must be displayed at all times while on campus. No visitors under the age of 18 are permitted on campus during regular school hours. Visitors may not interfere or interrupt any staff member during the performance of their assigned duties.

VOLUNTEERS

We welcome parent involvement and encourage parents to take an active role in their children's education. All volunteers are required to sign several documents, have a TB test, and be fingerprinted for a background check. TB tests can be administered by a physician of your choice and at your expense. Fingerprinting and background checks are provided at no charge. Volunteer Packets can be obtained from the school office or district office. Completed packets must be returned to the district office. For questions or concerns regarding the volunteer program requirements, please contact the district office at 661-264-1111.

Board Policy

Dress And Grooming

BP 5132

Students

The Governing Board believes that appropriate dress and grooming contribute to a productive learning environment. The Board expects students to give proper attention to personal cleanliness and to wear clothes that are suitable for the school activities in which they participate. Students' clothing must not present a health or safety hazard or a distraction which would interfere with the educational process.

(cf. 4119.22 - Dress and Grooming)

(cf. 5145.2 - Freedom of Speech/Expression: Publications Code)

Students and parents/guardians shall be informed about dress and grooming standards at the beginning of the school year and whenever these standards are revised. A student who violates these standards shall be subject to appropriate disciplinary action.

(cf. 5144 - Discipline)

Gang-Related Apparel

The principal, staff and parents/guardians at a school may establish a reasonable dress code that prohibits students from wearing gang-related apparel when there is evidence of a gang presence that disrupts or threatens to disrupt the school's activities. Such a dress code may be included as part of the school safety plan and must be presented to the Board for approval. The Board shall approve the plan upon determining that it is necessary to protect the health and safety of the school's students.

(cf. 0450 - Comprehensive Safety Plan)

(cf. 5136 - Gangs)

Legal Reference:

EDUCATION CODE

32282 School safety plans

35183 School dress codes; uniforms

35183.5 Sun-protective clothing

48907 Student exercise of free expression

49066 Grades; effect of physical education class apparel
CODE OF REGULATIONS, TITLE 5
302 Pupils to be neat and clean on entering school
Hartzell v. Connell (1984) 35 Cal. 3d 899
Arcadia Unified School District v. California Department of Education, (1992) 2 Cal. 4th 251
Marvin H. Jeglin et al v. San Jacinto Unified School District et al 827 F.Supp. 1459 (C.D. Cal. 1993)
Policy WILSONA SCHOOL DISTRICT
adopted: November 21, 1996 Palmdale, California

CHALLENGER MIDDLE SCHOOL DRESS CODE POLICY

THE SCHOOL WILL MAKE REVISIONS AS IT DEEMS NECESSARY

ALL CLOTHING MUST BE WORN AS DESIGNED

ANY HAIR STYLE OR STYLE OF DRESS THAT DISRUPTS THE EDUCATIONAL PROCESS IS PROHIBITED.

Challenger Middle School has a mandatory school dress code policy. Students must be dressed appropriately, neatly and in good taste. If the administration deems a child is improperly groomed, parents will be called to bring appropriate clothing, or they may be required to change in to loaner clothes. Dress should be suitable and comfortable for normal school activities.

IF IN DOUBT, DON'T WEAR IT!!

Clothing and other items such as, but not limited to, backpacks, bags, binders, notebooks, etc., with suggestive or tasteless writing, pictures, words, obscenity, profanity, or depicting anti-social activity in any form, promoting any illegal activity, gambling, sexual or gang activity, violence, advertising the use or abuse of cigarettes, drugs or alcoholic beverages are prohibited.

No Undergarments or Skin Showing at Any Time

1. **CLOTHING DEPICTING** sex, alcohol, tobacco, drugs, obscenity, gangs or offensive slogans
2. **GANG RELATED ATTIRE**, colors, caps, jackets, shoes, shoelaces, shoe tongues, or handmade jewelry; belt buckles with initials or logos; belt straps may not dangle nor have more than five (5) inches of excess length; no spiked or studded belts.
3. Clothes sufficient to conceal undergarments
4. **SHIRTS/BLOUSES** must not be revealing or see-through, strapless, or stop at top of pants. When students raise their arms above their head, the midriff should not be showing. No halter or tank tops. Shoulder straps should completely cover shoulders. No tops with cleavage showing. No low-cut sleeves exposing skin. No underwear may show or be worn as outerwear. No hand lettering on shirts/pants.
5. **PANTS** must be worn at the waist and may not be ripped, have holes above the longest finger when hands are placed on the side, baggy, or "sagging". No pajamas/lounge wear allowed. No lettering on the seat of the pants.
6. **LEGGINGS AND TIGHTS** – must be worn as an undergarment. Any clothing worn over leggings or tights should be longer than the longest finger on the hand when arms are held down on the sides of the student
7. **SHORTS/SKIRTS/SKORTS/DRESSES** must be longer than the longest finger of the hand with arms held down at the sides. No cutoffs, torn, ragged or ripped shorts – must be hemmed. Shorts under dresses are required for P.E. activities. No strapless or spaghetti strap dresses allowed. Skirts longer than ankle length cannot be worn.
8. **JACKETS/COATS/GLOVES** – no trench or duster-type coats allowed. Gloves must have fingers (no cut off fingers)
9. **SHOES** – no combat boots, steel-toed boots, flip-flops, moccasins, high heels, slippers (if it looks like a slipper, it cannot be worn at school). Sandals may be worn if they have a heel strap. Student must wear shoes that will enable student to participate safely in both classroom and P.E. activities. If students wear sandals (with a heel strap), they must bring appropriate shoes for P.E.
10. **JEWELRY** – no dangling, spike earrings, or stretchers. No hoop earring larger than ¼ inch opening. No face jewelry, including tongue, or body piercing.
11. **HEADGEAR** – no headgear is allowed within buildings. Only hats purchased at the Student Store may be worn outdoors. No sunglasses are allowed unless medically necessary.
12. **BODY DECORATION/PERFUMES** – no writing on body, tattoos, body art, stickers, or glitter is allowed. Excessive use of perfumes, colognes and body lotions are not allowed.

CHALLENGER MIDDLE SCHOOL DISCIPLINE POLICY

The Governing Board is committed to providing a safe, supportive, and positive school environment which is conducive to student learning and to preparing students for responsible citizenship by fostering self-discipline and personal responsibility. The Board believes that high expectations for student behavior, use of effective school and classroom management strategies, provision of appropriate intervention and support, and parent involvement can minimize the need for disciplinary measures for correcting student misbehavior.

The primary task of schools is to provide appropriate learning experiences for students. The primary task of students is to learn. Challenger Middle School staff seeks to establish a positive school climate that fosters the learning process and encourages students in the development of self-discipline.

One of the most important lessons education can teach is self-discipline. While it does not appear as a subject, it underlies the whole educational structure. It is the training that develops self-control, character, orderliness, and efficiency. It is the key to good conduct and proper consideration for other people.

	Classroom	Hall	Cafeteria	Restroom	On School Grounds
Be Safe (Violence Prevention)	<ul style="list-style-type: none"> *No Contact *Make sure your teacher knows when something is wrong *Use equipment and materials properly 	<ul style="list-style-type: none"> *No Contact *Only believe first-hand knowledge (no "he said/She said") *Report problems to a staff member 	<ul style="list-style-type: none"> *No Contact *Don't play messenger *No secrets *Friends don't let friends fight *Dirty looks can't hurt you 	<ul style="list-style-type: none"> *No Contact *Do what you have to do. Flush, wash, get out *Report all problems to a staff member *There is no reason for more than 3 people to be in the restroom at one time 	<ul style="list-style-type: none"> *No Contact *Don't let the crowd control you *Friends don't let friends fight *Leave promptly *Walk bike to and from the bike rack
Be Respectful (Disrespect of Authority)	<ul style="list-style-type: none"> *Use appropriate language and tone (inside voices) *Discuss individual issues in private *Give respect to get respect 	<ul style="list-style-type: none"> *Stop and listen when a staff member talks to you *Use appropriate language and tone *Give respect to get respect 	<ul style="list-style-type: none"> *Show respect to all staff members (food service are staff too) *Stop and listen when any staff member talks to you 	<ul style="list-style-type: none"> *Use during non-class times (before, nutrition, lunch) *Take the shortest path to and from the nearest restroom 	<ul style="list-style-type: none"> *School staff are still school staff even outside, around the school grounds *Stop and listen when a staff member talks to you
Be Cooperative (Insubordination)	<ul style="list-style-type: none"> *Listen and follow directions *Follow directions 1st - ask questions later 	<ul style="list-style-type: none"> *All school rules apply in the hall *Follow directions of ALL staff members (not just your teachers) 	<ul style="list-style-type: none"> *All school rules apply in the cafeteria *Follow directions 1st - ask questions later 	<ul style="list-style-type: none"> *Only go with permission 	<ul style="list-style-type: none"> *All school rules apply on and around the school grounds *While on school grounds, follow the directions of all school staff

BULLYING DEFINITION

Bullying is when someone repeatedly and on purpose says or does mean or hurtful things to another person who has a hard time defending himself or herself.

3 KEY COMPONENTS OF BULLYING BEHAVIOR

1. Involves an aggressive behavior.
2. Typically involves a pattern of behavior repeated over time.
3. Demonstrates an imbalance of power or strength.

TYPES OF BULLYING

1. Direct – hitting, taunting, name calling
2. Indirect – rumors, exclusions, cyber bullying

EFFECTS OF BEING BULLIES

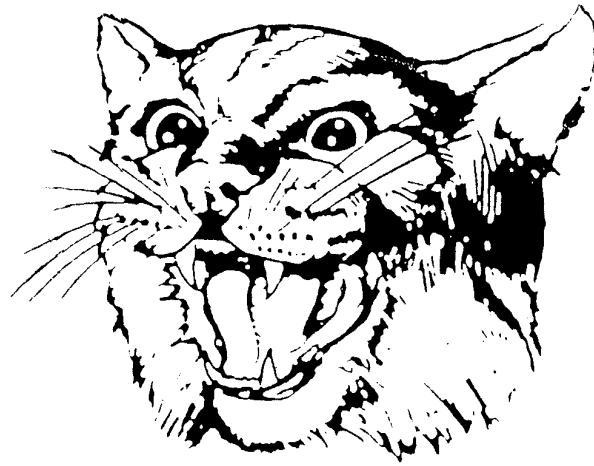
1. Lower self-esteem
2. Depression and anxiety
3. Absenteeism and lowered school achievement
4. Thoughts of suicide
5. Illness

WHY ADDRESS BULLYING IN SCHOOLS?

1. For students and their future
2. For a healthy school climate
3. For a larger community
4. For the purpose of risk management for schools
5. It's a wise investment

4 ANTI-BULLYING RULES

1. We will not bully others
2. We will help students who are bullied
3. We will include students who are left out
4. If we know that somebody is being bullied, we will tell an adult at school AND at home.



Respectful

On Time

Accountable for Actions

Ready to Learn

CHALLENGER MIDDLE SCHOOL PBIS T-CHART

	Minor: stop the flow of instruction	Major: sent to administrator
Defiance Disrespect Non-compliance	Low intensity failure to respond to adult requests <ul style="list-style-type: none"> • Not following rules • Rude body language (facial grimace, sigh) • Questioning adult authority • Not doing work after redirection 	Refusal to follow directions, talks back and/or delivers socially rude behavior <ul style="list-style-type: none"> • Weapons • Talking back to challenge authority • Minor behavior escalates • Drug Use or Possession (including tobacco and alcohol)
Disruption	Repeatedly engages in low-intensity but inappropriate disruption <ul style="list-style-type: none"> • Talking to neighbor • Passing notes • Calling out answer; talking out of turn • Bothering another student • Tapping pencil • Wandering around room • Doesn't follow dress code 	Behavior causing an interruption in a class or activity <ul style="list-style-type: none"> • Yelling/screaming • Throwing objects with malicious intent
Inappropriate Language	Low-intensity instance of inappropriate language <ul style="list-style-type: none"> • Name calling (shut-up, stupid, dummy) • Cursing • Insulting a peer • Foreign profanity 	Delivers verbal messages that include swearing, name calling or inappropriate words <ul style="list-style-type: none"> • Direct insults to a staff member • Racial comments • Oral, written comments, or pictures meant to insult or threaten • Repeated cursing
Physical Contact Physical Aggression Fighting	Non-serious, but inappropriate physical contact <ul style="list-style-type: none"> • Pushing • Game arguments • Hitting, poking, touching, pinching, scratching • Throwing objects at someone with intent • PDA 	Actions involving serious physical contact where injury may occur <ul style="list-style-type: none"> • Assault and battery • Sexual battery • Spitting on someone with intent • Biting • Punching • Knocking someone to ground/wall • Repeated PDA
Property Misuse Vandalism	Low-intensity misuse of property <ul style="list-style-type: none"> • Drawing or writing on someone else's paper or possessions • Breaking pencils or crayons • Writing on furniture or textbooks (school property) intentionally 	An activity that results in destruction or disfigurement of property <ul style="list-style-type: none"> • Graffiti • Facility damage • Intentional damage to clothing of others
Harassment Tease Taunt	Isolated instances of disrespectful messages (verbal or gestural) that includes threats and intimidation, obscene gestures, pictures, or written notes <ul style="list-style-type: none"> • Teasing • Name calling • Exclusion • Dirty looks • Spreading rumors 	Intense, sustained, or repeated disrespectful messages (verbal or gestural) that includes threats and intimidation, obscene gestures, pictures, or written notes <ul style="list-style-type: none"> • Extortion/harassment • Systematic exclusion • Stalking • Organizing a group to intimidate • Sexual statements; comments about looks • Inappropriate touching • Instigating a fight
Lying Forgery Cheating	Delivers message that is untrue and/or deliberately violates rules <ul style="list-style-type: none"> • Copying neighbor's homework or test • Allowing someone to copy homework or test • Forgery of parent or teacher signature 	Delivers message that is untrue and/or deliberately violates rules repeatedly <ul style="list-style-type: none"> • False accusations against students/staff
Theft	Isolated instances <ul style="list-style-type: none"> • Taking something without permission 	Possession of, passes on, or is responsible for removing someone's property without permission <ul style="list-style-type: none"> • Substantial monetary value • Repeatedly taking materials

PBIS School Wide Expectations (Matrix)

	Restroom	Bus line	Classroom	Hallway/Walkway	Cafe	Library	Yard
Respectful	<ul style="list-style-type: none"> -Flush toilets -Respect privacy -Use positive language -Dispense not more than two paper towels 	<ul style="list-style-type: none"> -Respect personal space - Use positive language 	<ul style="list-style-type: none"> -Listen to teacher -Pay attention -Follow teacher's directions -Treat others kindly -Use appropriate language 	<ul style="list-style-type: none"> -Respect personal space -Hands and feet to self -Be quiet -Use positive language 	<ul style="list-style-type: none"> -Enter double doors quietly in a single file line Keep hands, feet, and personal items to self -Use table manners -Respect adults and follow directions the first time -Take only what you can eat 	<ul style="list-style-type: none"> -Be silent -Keep clean -Return books on time -Follow the directions of the Librarian 	<ul style="list-style-type: none"> -Play by game rules -Talk it out -Spread positivity -Resolve issues by telling an adult, or walk away -Avoid spreading rumors or instigating a fight -Respect personal space
On Time	<ul style="list-style-type: none"> -In and out quickly 	<ul style="list-style-type: none"> -Go directly to line 	<ul style="list-style-type: none"> -In your seat when bell rings 	<ul style="list-style-type: none"> -Go directly to destination 	<ul style="list-style-type: none"> -Go directly to destination 	<ul style="list-style-type: none"> -Go directly to destination 	<ul style="list-style-type: none"> -Line up at whistle or bell
Accountable For Actions	<ul style="list-style-type: none"> -Use facility correctly -Wash hands -Be quiet -Trash in trash cans 	<ul style="list-style-type: none"> -Hands and feet to self -Water and food must remain in backpack -Accept consequences for your actions 	<ul style="list-style-type: none"> -Follow directions the first time -Do all assigned work -Follow class rules 	<ul style="list-style-type: none"> -Be quiet -Walk - Remove head covering when entering a building (except for medical or religious reasons. 	<ul style="list-style-type: none"> -Clean up after self -Take 3-5 items and 1 from salad bar -Don't waste or throw food 	<ul style="list-style-type: none"> -Put books back 	<ul style="list-style-type: none"> -Follow yard rules -Safety first -Report bullying -Return equipment
Ready to Learn	<ul style="list-style-type: none"> -Use quickly and return to class -Clean up after self 	<ul style="list-style-type: none"> -Pay attention when getting on and off the bus -Follow bus driver's instructions 	<ul style="list-style-type: none"> -Use quiet language -Have supplies ready to use when the tardy bell rings -In seat -Ask scholarly questions -Use academic language -Write down all assignments 	<ul style="list-style-type: none"> -Be silent -Walk in single file line -Keep hands and feet to self 	<ul style="list-style-type: none"> -Use quiet voices -Walk on white line -Choose 3-5 food items 	<ul style="list-style-type: none"> -Be quiet -Have ID 	<ul style="list-style-type: none"> -Follow school rules -Follow directions of adults -Use equipment correctly -Keep hands and feet to self

Challenger

Observe Problems



**Pre-Correct
Re-teach
Redirect
Reinforce
Expected Behavior**

Minor

Major

Re-teach expectation, begin classroom intervention

Contact colleague, support staff, or admin for further intervention suggestions, re-teach expectations, contact parent (1st)

Write ODR, Contact Parent

At least 3 or more Minor ODR's in same trimester- Write Major ODR

- Intervention/Staff Best Practice (Minor)**
- Re-direct
 - Re-teach
 - Prompt/Pre-correct
 - Discuss ROAR
 - Role Play
 - Contact Parent
 - Reinforce 5:1 expected behavior
 - Private conversation
 - Staff Proximity
 - Seat Change
 - Nonverbal/visual cues
 - Break/think time
 - Sensory/Movement Break
 - Buddy Activity
 - Incentive/Privilege

- Intervention/Administrator Best Practices (Major)**
- Discuss ROAR
 - Student Reflection
 - Student Role Play
 - Loss of Privilege
 - Conference/Parent
 - Alternative Activities/ Schedule
 - In-house suspension
 - At-home suspension
 - Expulsion
 - Contact authorities

Write Major ODR, and send student to the office

Administrator or designee determines action

Administrator or designee follows through on action with student

Administrator or designee provides teacher feedback; family contact

Procedures for Minor Behavior Reports

- All Minors turned in to the office for input to SWIS
- Minors returned to classroom teacher to file (No report sent home)
- Teachers must contact parent for second and subsequent Minors

MATRIX DEFINITIONS

	INFRACTION	DEFINITION
MINOR	Disrespect	To not hold in high regard and to show lack of consideration (making comments, faces and/or eye rolling, talking under breath, using hand gestures, walking away, tone of voice and intent)
	Defiance / Insubordination	Failing to follow the directions of teacher or other staff.
	Disruption	To interrupt or interfere with campus or classroom activity due to behavior.
	Gum or Eating in Class	Gum is not allowed on campus at any time. Food and drinks are not allowed outside the cafeteria or in classrooms at any time. Water bottles are allowed.
	Foul Language/Profanity	Use of vulgar or profane language in a limited public way.
	Horseplay / Play-fighting	Engaging in physical contact even if in fun (body shots, arm wrestling, etc.)
	Littering	Throwing or leaving trash anywhere on campus.
	Public Display of Affection (PDA)	Hugging, kissing, embracing, placing arms around one another, or other shows of affection.
	Teasing/Name Calling	Putting someone down or making fun of someone, using derogatory terms referring to anyone.
	Throwing Objects	Throwing objects not likely to cause injury.
Unprepared for Class	Not bringing required classroom materials or homework to class.	

SERIOUS	Bullying	Repeatedly saying or doing mean or hurtful things (physically, verbally, emotionally, via internet/social media/electronic device) to a person who has a hard time defending themselves. Includes encouraging or engaging in social exclusion, gossip, and rumors.
	Disrespect	To not hold in high regard and to show lack of consideration (making comments, faces and/or eye rolling, talking under breath, using hand gestures, walking away, tone of voice and intent) but to a greater extent than a minor infraction as determined by teacher or other staff.
	Defiance / Insubordination	Failing to follow the directions of teacher or other staff repeatedly and to a greater extent than a minor infraction as determined by teacher or other staff.
	Disruption	To interrupt or interfere repeatedly with campus or classroom activity due to behavior and/or to a greater extent than a minor infraction as determined by teacher or other staff.

	Ditching	Failing to attend class or school, or leaving class or school without permission.
	Foul Language/Profanity or Obscene Gesture	Use of vulgar or profane language, or obscene gesture.
	Throwing Harmful Objects	Throwing objects that could cause injury.

SEVERE	Arson	Attempting or setting fire to any object.
	Assault	Placing someone in fear of battery.
	Battery	Unwelcome physical contact. Includes intentional spitting upon another person.
	Bomb Threat	Communicating in any way the false existence of a bomb or other harmful device.
	Discriminatory Language/ Behavior (Hate Crimes)	Words and/or actions motivated by hostility toward a person's disability, gender, nationality, race, religion, or sexual orientation.
	Use or Possession of Drugs, Alcohol and/or Tobacco	Possession, use, sale, or otherwise providing any drug, narcotic, intoxicant, behavior-altering substance, alcohol, tobacco products, or related paraphernalia on campus, on the way to school, or on the way back home from school.
	Harassment	Any act that threatens, intimidates, injures, degrades or disgraces another person.
	Extortion	Demanding payment in exchange for not inflicting harm.
	False Fire Alarm	Activating the fire alarm without cause.
	Fighting	Mutual combat (two or more people fighting each other)
	Hazing	Any kind of emotional or physical harm inflicted with the purpose of being accepted into a specific group.
	Prohibited Items	Explosives of any kind (matches, lighters, caps, firecrackers, poppers, cartridges, live ammunition, aerosol cans-paint, solvents), weapons (guns, knives, heavy chains, sharpened objects, replicas), or any dangerous object of no reasonable use to a student.
	Sexual Battery or Harassment	Unwelcome sexual advances (verbal, visual or physical)
Theft	Act of stealing or attempting to steal school or personal property.	

	Possession of Stolen Property	Knowingly receiving stolen school or personal property.
	Vandalism	Damage, defacement or graffiti to school or private property.
	Threats / Intimidation	Any act or communication that threatens harm or injury.

OTHER	Cheating	Copying work (including but not limited to tests, quizzes, exams, homework, projects, etc.) or allowing work to be copied.
	Forgery	Student signs or prints someone else's name.
	Dress Code Violation	Not being dressed according to school dress code guidelines.
	No Show to Detention	Failure to attend a detention that is assigned by any staff member.
	Tardy	Not being in your classroom seat on time.
	Prohibited Items *	Possession of cell phones, cameras, radios, MP3 players, iPods, iPads, laptops, electronic games, permanent markers, toys, live animals, stuffed animals, slam books, skateboards, scooters, trading cards, anything used for gambling, items prohibited in the dress code, or any other object that might interfere or interrupt the learning process or the health and safety of the school environment.

* **Please Note:** Any prohibited item brought to school and reported as lost, stolen, or misplaced, the school will not spend an inordinate amount of time investigating its recovery.

REQUIREMENTS FOR 8TH GRADE PROMOTION AND PARTICIPATION IN END OF YEAR ACTIVITIES

Requirements for Participation in the Promotion Ceremony

Eighth grade students may participate in a promotion ceremony and receive a promotion certificate if all of the following criteria have been met:

- **Earned no more than 2 failing grades in eighth grade.**
- **Passed the U.S. Constitution Test.**

Requirements for Participation in End of Year Activities

End of year activities for the 8th grade class include, but are not limited to, an 8th grade field trip, dance, BBQ, and other social activities.

8th grade students may participate in these activities if they have met the following criteria:

- Met all the criteria of 8th grade promotion listed above.
- Earned 70% or higher in citizenship (not less than a C).
- Attended school as per attendance policy (maximum of 30 days absence allowed per year in one or more classes).
- No more than 1 suspension in the current school year.

Parents who feel their 8th grade student has excessive absences or poor citizenship due to extenuating circumstances, or an error on the part of the school, may make an appeal to the 8th Grade Promotion Committee for consideration of participation in excluded activities.

Schedule of Planned Activities - TENTATIVE

May 19	8 th Grade BBQ and Activities – P.E. Quad 1:18 – 2:00 p.m.
May 12	8 th Grade Dance 5:00 – 7:00 p.m. - Cafeteria
May 23	8 th Grade Magic Mountain Trip Leaves Challenger at 8:30 a.m. Return to Challenger at 6:30 p.m.
May 31	8 th Grade Promotion Practice 7:45 - 10:00 a.m. - Cafeteria 10:15 - 10:40 a.m. – Awards Assembly
June 1	8 th Grade Promotion Ceremony 8:30 - 9:30 a.m. - Cafeteria
June 2	8 th Grade Promotion Packet / Summer School Packet Distribution 7:30 - 10:00 a.m. – Cafeteria

Wilsona School District
2022-2023
ANNUAL NOTIFICATION OF
THE UNIFORM COMPLAINT PROCEDURES (UCP)

For students, employees, parents or guardians of its students, school and district advisory committees, appropriate private school officials or representatives, and other interested parties

Wilsona School District has the primary responsibility to insure compliance with applicable state and federal laws and regulations and has established procedures to address allegations of unlawful discrimination, harassment, intimidation, and bullying, and complaints alleging violation of state or federal laws governing educational programs.

Wilsona School District shall investigate and seek to resolve complaints using policies and procedures known as the Uniform Complaint Procedures (UCP) adopted by our local board. Unlawful discrimination, harassment, intimidation, or bullying complaints may be based on actual or perceived age, ancestry, color, ethnic group identification, gender expression, gender identity, gender, mental or physical disability, nationality, national origin, race or ethnicity, religion, sex, sexual orientation, or on a person's association with a person or group with one or more of these actual or perceived characteristics, in any program or activity that receives or benefits from state financial assistance.

In addition, schools are prohibited from requiring a pupil to pay a fee, deposit or other charge not specifically authorized by law for participation in an educational activity according to AB 1575.

The UCP shall also be used when addressing complaints alleging failure to comply with state and/or federal laws in:

Consolidated Categorical Aid Programs
Migrant Education
Child Care and Developmental Programs
Child Nutrition Programs
Special Education Programs
Safety Planning Requirements

Complaints must be filed in writing with the following compliance officer:

Name and/or Title of Compliance Officer: **Superintendent**
Address: **18050 East Avenue O, Palmdale, CA 93591**
Telephone Number: **661-264-1111 x202**

Complaints alleging discrimination, harassment, intimidation, or bullying, must be filed within six (6) months from the date the alleged discrimination, harassment, intimidation, or bullying, occurred or the date the complainant first obtained knowledge of the facts of the alleged discrimination, harassment, intimidation, or bullying, unless the time for filing is extended by the superintendent or his or her designee.

Complaints will be investigated and a written Decision or report will be sent to the complainant within sixty (60) days from the receipt of the complaint. This sixty (60) day time period may be

extended by written agreement of the complainant. The LEA person responsible for investigating the complaint shall conduct and complete the investigation in accordance with sections 4680-4687 and in accordance with local procedures adopted under section 4621.

The complainant has a right to appeal the LEA's Decision to the California Department of Education (CDE) by filing a written appeal within 15 days of receiving the LEA's Decision. The appeal must include a copy of the complaint filed with the LEA and a copy of the LEA's Decision.

Civil law remedies may be available under state or federal discrimination, harassment, intimidation, or bullying laws, if applicable. In appropriate cases, an appeal may be filed pursuant to Education Code Section 262.3. A complainant may pursue available civil law remedies outside of the LEA's complaint procedures. Complainants may seek assistance from mediation centers or public/private interest attorneys. Civil law remedies that may be imposed by a court include, but are not limited to, injunctions and restraining orders.

A copy of Wilsona School District's UCP policy and complaint procedures shall be available free of charge.

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