

# COVID-19 Operations Written Report

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone	Date of Adoption
Wilsona School District	Debbie Lopez	dlopez@wilsona.k12.ca.us	06/18/2020

**Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.**

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

Previous to COVID 19 all students attended school five days per week, all students had access to Chromebooks or laptops and core materials. Wilsona has done the following in response to COVID 19. 1) Distance learning instructional packets in lieu of core materials. 2) Virtual lessons and instructional support for packets were provided by teachers via google classrooms, zoom and phone calls.3) Hear Build software program provided opportunities for speech, 4) Door to door delivery and mailing of instructional packets for specific special education students.5) Teachers were available five hours per day five days a week to collaborate with parents and assist with educating children at home.

Provide a description of how the LEA is meeting the needs of its English learners, foster youth and low-income students.

Ninety-four percent of Wilsona School District’s students qualify for free and reduced lunch.1) All elementary students have been provided access to Imagine Learning and middle school students have access to Rosetta Stone to support English Language development 2) Translation services have been offered to families when needed. School and district communication is provided in to families in their primary language 3) English Language Coordinators at each school site have collaborated with grade level teachers to ensure that EL students’ needs are being considered. 4) Chromebooks have been available to families for instructional use. Bi Lingual Instructional Assistants are available from 10-3 five days per week to provide instructional support to our Spanish speaking families. The Bi Lingual Instructional assistants track their communication with the students and their families weekly using google docs and share this with the student’s teacher. In order to support our students with disabilities Special Education Teachers would meet with parents and students up to five days per week at times up to two hours per day using telephone calls and or virtual conferencing. Counselors reached out to foster youth and students previously receiving counseling services using phone calls and virtual conferencing. Student and teacher privacy was secured by the district through specific Gmail accounts that are district provided and secure. Counselors were also available to assist teachers and families needing support.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

Students received teacher created weekly paper packets that were delivered and returned via bus. Teachers had 2 times weekly virtual classroom meetings and two times weekly office hours. Chrome books were distributed and made available to all households within the district. Households with 3 or more children had the ability to have an additional Chromebook. Teachers and Instructional Assistants made weekly

phone calls to families. Teachers used class DoJo, email, text messages, zoom, phone calls and the district website with additional list of resources to address educational options for learning. The LEA tracks packets and on line learning weekly. A list of students who have not been reached is generated and families are called and emailed. Bilingual IA's and tech support hot lines are available Monday through Friday from 10-3. The district website has access to student educational resources and information about learning opportunities. A phone call system and Facebook are used regularly to provide families with communication updates. Students received teacher created weekly paper packets that were delivered and returned via bus. Packets were made available to be picked up and dropped off at the district office. Teachers had 2 times weekly virtual synchronous classroom meetings and two times weekly scheduled office hours. Chrome books were distributed for all students .at designated times (by student last name) for pick up at the middle school. Families who missed their time could pick up their chrome book at the district office. Households with 3 or more children had the ability to have an additional Chromebook. Verizon and Spectrum provided free Wi-Fi to families. The contact information was provided to families through bus distributed flyers, tele messenger and the district website. The district was unable to provide Wi-Fi "hotspots" and connectivity because they were not available due to the high volume of purchases made by neighboring county districts. A tech hot line was available five days a week from 10-3 to support those needed technology assistance. Chrome books needing repair were exchanged or repaired as needed. Teachers and Instructional Assistants made weekly phone calls to families. Teachers used class DoJo, email, text messages, zoom, phone calls and the district website with additional list of resources to address educational options for learning. Teachers provided professional development on google classroom, google meets and zoom in order to be able to present instruction virtually. The LEA tracks packets and on line learning including I Ready weekly. A list of students who have not been reached is generated and families are called and emailed. Bilingual IA's and tech support hot lines are available Monday through Friday from 10-3. The district website has access to student educational resources and information about learning opportunities. A phone call system and Facebook are used regularly to provide families with communication updates. A parent survey was conducted to obtain input for future learning experiences and possibilities for the upcoming school year.

Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

We have continued to provide meals and have incorporated social distancing practice as follows: Staff that packs the meals wears/uses proper PPE and their work stations are six feet apart. Meals are packed and loaded onto carts then brought to busses. The bus drivers deliver meals to each bus stop. The students, parents, community members have been instructed to line up and stay six feet apart. There is signage on each bus door as well. They approach the bus one person at a time to receive their meal from the driver. The bus drivers all wear/use proper PPE while handling food and coming into contact with people.

Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

After careful consideration of the community the LEA determined it did not have the space needed to accommodate childcare. Families with essential workers were referred to a nearby district.

