



OFFICIAL TIMELINE

(Flexible based on Board direction)

Wilsona School District Superintendent Search

Note: *Blue italicized text* indicates Board Participation

MARCH 2023 Preliminary Phase	March 6	District receives proposals
	March 16	<i>Board Selects Firm</i>
MARCH-APRIL 2023 Community Engagement	April 4, noon (Special Mtg)	<i>Initial Meeting with the Board; Board determines characteristics, skills & qualities desired in new superintendent; publicly announces timeline and procedures (Open and Closed Session; approx 2 hrs total)</i>
	April 10 - 17	Online survey dates
	April 10, 11, 12	Consultant confers with staff and community designated by the Board to receive input
APRIL 2023 Advertisement and Recruitment	April	Consultant identifies potential candidates; Development and posting of recruitment materials and Position Description
	April 10 & April 17	Advertising and active recruitment; Ad appears in <u>EdCa</u> , (Two consecutive publications)
	April 28, 5:00 PM	Deadline for applications
MAY 2023 Interviews and Selection	May	Consultant complete comprehensive reference and background checks on applicants
	May 16 - Noon (Special Mtg)	<i>Board confers with consultants, reviews all applications and selects candidates to be interviewed (Closed Session; approx 3 hours)</i>
	June 3, 8:00 - 5:00 p.m. (Special Mtg)	<i>Board interviews candidates; selects finalist(s) (Closed Session; all-day meeting)</i>
JUNE 2023 Contract Approval	TBD	<i>Board completes the validation process of the leading candidate and makes final determination</i>
	June 15	<i>Board approves superintendent contract at a regularly scheduled board meeting</i>
JULY 2023 Start Date	July 1 (as mutually agreed)	New superintendent begins